

How to Add an eTwinning Teacher to Your Contact List

1) Log in to the ESEP platform and click on the "Networking" tab.



2) Under the **"People"** tab, search for the teachers you'd like to add to your list.

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It's a good idea to apply **filters** first, selecting those whose interests align with your project idea. If you're looking for project partners, make sure to select the **"Only eTwinners available for joining a project"** option.

Overview Schools & Organisations Partner findir	ng People	Projects	
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Click "Search", and the results will appear below.

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Click on the candidate's profile to view their details. Send them a contact request by clicking "**Add as contact**".



European School Education Pl	atform	
Inicio > Networking > Peo	ple >	
	TEACHER • eTwinning validated	0 Contacts
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3) The person you invited will receive a notification on their personal dashboard, as shown in the image below:

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Redes eTwinni profesionales	My dashboard
	Mi TwinSpaces
	My groups
	Mi perfil
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4) The recipient needs to accept your request, after which they will be added to your contacts. You will also receive a notification when your request is accepted.

5) To view all your contacts, click on your **contact number** in your profile.









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