



Cómo borrar un socio de un proyecto

Observaciones previas:

- a) Los socios fundadores del proyecto son los únicos socios que no se pueden borrar.
- b) Los socios fundadores y los socios con perfil de “administrador” pueden borrar a otros socios.

Para borrar al socio:

- 1) Accede al *TwinSpace* de tu proyecto (*My TwinSpaces/Mis TwinSpaces*). Haz clic en el proyecto donde quieres eliminar un socio.

The screenshot shows the 'Sharing is caring' project page. The 'Members' tab is active, displaying three members:

- Co-founder:** Last access 30.11.2022, Torrejón de la Calzada, Spain.
- Founder:** Last access 30.11.2022, Madrid, Spain.
- Administrator:** Last access 30.11.2022, Madrid, Spain. The 'Remove from project' button is highlighted with a yellow circle and an arrow.



2) Haz clic en **Miembros/Members**. En la lista que te aparece, y en la parte inferior del nombre de cada socio, verás el perfil que tiene (Miembro o Administrador/*Member* o *Administrator*) y debajo encontrarás la acción **Borrar del proyecto (Remove from project)**. Haz clic en **Borrar/Remove**.

The screenshot displays the 'Members' section of a TwinSpace. At the top, the navigation bar includes 'Home', 'Pages', 'Materials', 'Forum', 'Online meetings', 'Members' (highlighted with a yellow circle), and 'Support'. Below the navigation bar, the breadcrumb trail reads: Home > eTwinning > Projects > Sharing Caring 6 > Twinspace > Members.

The main content area is titled 'Members' and includes an 'Add/invite members' button and an 'Export invited pupils' button. A summary card shows '3 Teachers' with '2 online' and a 'Go to chat room' button.

Below the summary card is a search bar with the text 'Search by keywords' and a 'Search' button, along with a 'Show filters' link.

The main section is titled 'TwinSpace members (3)' and shows a list of three members. The third member's profile is expanded, showing a 'Remove' button circled in yellow, with an orange arrow pointing to it. The expanded profile also shows 'Contact', 'Edit access', and 'View profile' buttons.

3) El sistema te devuelve este mensaje:



The screenshot shows the 'Sharing is caring' project page. A modal dialog box titled 'Remove from project' is open, displaying the text 'You are about to remove this user from this project.' Below the text are two buttons: 'Remove' (circled in red) and 'Cancel'. A red arrow points to the 'Remove' button. The background shows the project details, including the description, creation date (30.11.2022), and a list of three members: Co-founder, Founder, and Administrator.

4) Al seleccionar **Borrar/Remove**, te aparece este mensaje:

The screenshot shows the 'Members' page of the 'Sharing is caring' project. At the top, there are navigation tabs: Home, Pages, Materials, Forum, Online meetings, Members, and Support. Below the tabs, a breadcrumb trail reads: Home > eTwinning > Projects > Sharing Caring 6 > Twinspace > Members. The main heading is 'Members'. To the right of the heading are buttons for 'Add/invite members' and 'Export invited pupils'. A 'Status message' box is highlighted with an orange circle, containing a green checkmark icon and the text 'Member removed successfully'. To the right of the message is a 'Close this message' button. Below the message box, there is a section for '2 Teachers' with '2 online' and a 'Go to chat room' button.

5) Comprueba que el socio ya no está entre los miembros del proyecto.