

CONNECTED IN SECURITY

DIGITAL FIRST AID

TAKE ESSENTIAL STEPS

- Use a **strong password** and two-step verification.
- Review app permissions and **log out** of shared devices.
- **Report** any problems to: asistencia@etwinning.es



SECURE STORAGE

WHERE DOES YOUR PROJECT'S DATA LIVE?

- Store sensitive data on **authorised** systems and **servers**.
- Save the data with a **password or encryption**.
- Your student **data** is not technical, it's **personal**.



PRIVACY AND SECURITY

DO NOT SHARE DATA, IMAGES OR VOICE WITHOUT EXPRESS AUTHORISATION

- Obtain informed **consent** (parental permission).
- Only use **official channels** and avoid personal accounts.
- Apply your educational centre's **protocol**.



RESPONSIBLE USE

RESPECT ORIGINAL WORK AND ENCOURAGE SAFE CREATIVITY

- Respect **copyright**.
- **Cite the sources** and don't use copyrighted content without permission.
- Prioritise creating **original content**.
- Use **open resources** and Creative Commons licenses.

ADAPTATION TO DIVERSITY

TECHNOLOGY SHOULD INCLUDE, NOT EXCLUDE

- Verify secure **universal** technological **access**.
- Consider **diverse** abilities and **needs**.
- Remember: **inclusion** means security.



TOOL TRAFFIC LIGHTS

PRIVACY IN ICT TOOLS

- Prioritise tools **integrated** into TwinSpace.
- Evaluate **privacy**, minimum age and required data.
- Avoid intrusive tools or tools that use **personal data**.



A WELL-TRAINED COMMUNITY

DIGITAL SECURITY IS A SHARED RESPONSIBILITY

Teachers, students and families must receive training in:

- Current **regulations**.
- Privacy in **VLEs**.
- Risk **identification**.
- **Copyright**.
- **Responsible** AI use.



NETIQUETTE

THE UNWRITTEN RULES FOR GOOD COLLABORATION

Netiquette prevents conflicts and promotes efficiency:

- Say hello and **introduce yourself**.
- Be **patient** and constructive.
- Criticise **the idea**, not the person.
- **Acknowledge**/appreciate the work of others.

